



STANDARD APPLICATION FORM FOR LAND DISTURBING ACTIVITIES STORMWATER PERMITTING

SECTION 1 - Administrative Information (To Be Completed By All Applicants)

Date: _____

1. Facility or project name: _____
 County: _____ City/Town: _____
 Location (also shown on location map): _____
 Latitude: _____ Longitude: _____
 Tax map #: _____ USGS Quad Name: _____
2. Nearest receiving water body: _____
 Distance to nearest receiving water body: _____
 Ultimate receiving water body: _____
3. Are there any wetlands located on the property? _____ If yes, have they been delineated? _____
 Are any federally jurisdictional wetlands being impacted by this project? _____ If yes, has a Corps permit been issued? _____
 Corps permit #: _____ Are any federally non-jurisdictional (state) wetlands being impacted by this project? _____
 What is the total acreage of federally jurisdictional and state wetland impacts? _____ (Juris.) _____ (Non-juris.)
 On an 8 1/2" X 11" copy of a site plan indicate the wetland impacts and the proposed mitigation.
4. Are there any existing flooding problems in the downstream watershed? _____
5. Property owner of record: _____
 Address: _____
 Phone (day): _____ (night): _____ (fax): _____
6. Person financially responsible for the land disturbing activity: _____
 (if different than above)
 Address: _____
 Phone (day): _____ (night): _____ (fax): _____
7. Agent or day-to-day contact (if applicable): _____
 Address: _____
 Phone (day): _____ (night): _____ (fax): _____
8. Plan preparer, engineer, or technical representative: _____
 Address: _____
 Phone (day): _____ (night): _____ (fax): _____
9. Contractor or operator (if known): _____
 Address: _____
 Phone (day): _____ (night): _____ (fax): _____
10. Size, total (acres): _____ Surface area of land disturbance (acres): _____
11. Start date: _____ Completion date: _____

SECTION 2A - For Projects That Disturb Less Than One (1) Acre Which Are Not Part of a Larger Common Plan for Development or Sale and Which Are Not Located Within 1/2 Mile of a Receiving Waterbody in the Coastal Counties

12. Description of control plan to be used during construction. (Must also be shown on plan sheets or sketch drawing):

This plan does not have to be prepared by a professional engineer, tier b surveyor, or a landscape architect and there is **NO STATE REVIEW FEE** associated with this type of project. On a case-by-case basis, an NPDES permit with a \$125 fee may be required.

13. For this form to be complete, the applicant must sign item 23.

SECTION 2B - For Projects That Disturb One (1) Acre or More But Less Than or Equal to Two (2) Acres Which Are Not Part of a Larger Common Plan for Development or Sale or Projects That Are Located Within ½ Mile of a Receiving Waterbody in the Coastal Counties (See Special Requirements for Coastal Zone Projects on Instructions Sheet)

14. Description of control plan to be used during construction. (Must also be shown on plan sheets or sketch drawing):

This plan must be prepared by a professional engineer, tier b land surveyor, or a landscape architect

15. Fee: **\$125** NPDES General Permit coverage fee applies, exempt from state review fee.

16. SIC code: _____ Is the site located on Indian lands? _____

17. For this form to be complete, the applicant must sign items 23 and 24 and the plan preparer must sign item 25.

SECTION 2C - For Projects Disturbing More Than Two (2) Acres and/or Projects That Are a Part of a Larger Common Plan for Development or Sale

18. Is this part of a larger common plan for development or sale? _____
If yes, what is the state permit number for the previous approval? _____
What is the NPDES permit coverage number? _____
Has a Notice of Termination (NOT) been submitted for the NPDES permit coverage? _____

19. The stormwater management and sediment and erosion control plan for projects of this size must be prepared by a professional engineer, tier b land surveyor, or a landscape architect.

20. SIC code: _____ Is the site located on Indian lands? _____

21. Type of project and fees (please circle the type of activity):
a. Federal - State - Local - School (exempt from State fees, \$125 NPDES fee applies): _____
b. Industrial - Commercial - Residential - Part of a larger common plan for development or sale [\$100 per disturbed acre State fee (max. \$2000)] plus \$125 NPDES fee. (Maximum total for any project is \$2125): _____

22. For this form to be complete, the applicant must sign items 23 and 24 and the plan preparer must sign item 25.

SECTION 3 - Signatures and Certifications

23. I hereby certify that all land disturbing construction and associated activity pertaining to this site shall be accomplished pursuant to and in keeping with the terms and conditions of the approved plans. I also certify that a responsible person will be assigned to the project for day-to-day control. I hereby grant authorization to the Department of Health and Environmental Control and/or the local implementing agency the right of access to the site at all times for the purpose of on site inspections during the course of construction and to perform maintenance inspections following the completion of the land disturbing activity.

Printed Name
Owner/Person Financially Responsible

Signature
Owner/Person Financially Responsible

24. I certify under penalty of law that I have personally examined and am familiar with the information submitted in this application and all attachments and that, based on my inquiry of those persons immediately responsible for obtaining the information contained in the application, I believe that the information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

Printed Name
Owner/Person Financially Responsible

Signature
Owner/Person Financially Responsible

25. Designer Certification - One copy of the plans, all specifications and supporting calculations, forms, and reports are herewith submitted and made a part of this application. I have placed my signature and seal on the design documents submitted signifying that I accept responsibility for the design of the system. Further, I certify to the best of my knowledge and belief that the design is consistent with the requirements of Title 48, Chapter 14 of the Code of Laws of SC, 1976 as amended, and pursuant to Regulation 72-300. (Five sets of plans are required for final approval.)

Signature

S. C. Registration Number

Check appropriate registration: Engineer _____ Tier B Land Surveyor _____ Landscape Architect _____

INSTRUCTIONS FOR STANDARD APPLICATION FORM FOR LAND DISTURBING ACTIVITIES

Who Must File A Standard Application Form For Land Disturbing Activities

Any public (federal, state, local or school) or private, industrial, commercial, and/or residential subdivision project that will be engaging in any land disturbing activity.

Special Requirements for Projects Located Within the S. C. Coastal Zone (Beaufort, Berkeley, Charleston, Colleton, Dorchester, Georgetown, Horry and Jasper Counties)

If the land disturbance project is located within ½ mile of a receiving waterbody in the SC Coastal Zone then a state stormwater permit is required. Particular emphasis shall be placed on the following projects in this category:

- (a) All commercial buildings which will handle hazardous chemicals (including gasoline, kerosene, diesel fuel, nutrients, etc.).
- (b) All commercial buildings and parking/runway areas with greater than one (1) acre of impervious surface (building and parking).
- (c) All commercial buildings and parking/runway areas with greater than one-half (½) acre of impervious surface located directly adjacent to a salt water (critical) area.
- (d) All residential subdivision developments located directly adjacent to a salt water (critical) area.
- (e) All projects impacting Geographical Areas of Particular Concern (GAPC).

These projects (a-e) must meet the minimum requirements of R. 72-307(I) of the S. C. Stormwater Management and Sediment Reduction regulations and must have the plans and specifications prepared by a registered engineer, landscape architect or tier B surveyor. Other activities within ½ mile of a receiving waterbody in the Coastal Zone require a permit but must only meet the submittal requirements of R.72-307(H) which do not require preparation by a licensed professional.

Where To File

Horry County:

SCDHEC Office of Ocean and Coastal Resource Management
Myrtle Beach Regional Office
1705 North Oak Street, Suite 6
Myrtle Beach, SC 29577
(843) 626-7217

Richland County

Richland County Department of Public Works
Administration and Engineering
400 Powell Road
Columbia, SC 29203
(803) 576-2413

Beaufort, Colleton, and Jasper Counties:

SCDHEC Office of Ocean and Coastal Resource Management
Beaufort Regional Office
104 Parker Drive
Beaufort, SC 29906
(843) 846-9400

City of Rock Hill

City of Rock Hill Stormwater Division
P O Box 11706
Rock Hill, SC 29731
(803) 329-5614

Berkeley, Charleston, Dorchester and Georgetown Counties:

SCDHEC Office of Ocean and Coastal Resource Management
Charleston Main Office
1362 McMillan Avenue, Suite 400
Charleston, SC 29405
(843) 744-5838

Spartanburg County

Spartanburg County Environmental Services
9039 Fairforest Road
Spartanburg, SC 29301
(864) 596-3584

Town of Chapin:

PO Box 183
Chapin, SC 29036
(803) 345-2444

City of Spartanburg

City of Spartanburg Public Works Department
P O Drawer 1749
Spartanburg, SC 29304-1749
(864) 596-2107

Clarendon County:

Clarendon Soil and Water Conservation District
9B West Rigby Street
Manning, SC 29102
(803) 435-2612

Sumter County (and the cities of Sumter and Mayesville)

Sumter Soil and Water Conservation District
101 South Main Street
Federal Building Room 101
Sumter, SC 29150
(803) 775-8732

Greenville County:

Greenville County Soil and Water Conservation District
301 University Ridge, Suite 4500
Greenville SC 29601
(864) 467-2756

York County

York County Planning and Development Services
1070 Heckle Blvd. Box A-5
Rock Hill, SC 29732
(803) 909-7214

City of Greenville:

City of Greenville Engineering & Public Works Department
P.O. Box 2207
Greenville, SC 29602
(864) 467-4400

ALL OTHER COUNTIES

S. C. Department of Health and Environmental Control
Stormwater Permitting Section
2600 Bull Street
Columbia, SC 29201
(803) 898-4234

Lexington County:

Lexington County Department of Planning
and Development
County Administration Building
212 South Lake Drive
Lexington, SC 29072
(803) 359-8121

Completing The Application

You must type or print, in the appropriate areas only. Direct any questions you may have to (803) 898-4234 or the appropriate implementing agency (See Where To File).

Section 1 Location, Contact, and Specific Site Information

1. Enter the name of the project or facility where the land disturbing activity will be taking place. Enter the location of the activity.
2. If the nearest receiving waterbody is un-named, describe the waterbody (e.g. Tributary to Black Creek).
3. Determine whether there are any wetlands on the site and whether they will be impacted. Provide additional information if necessary.
4. Determine whether there are any existing flooding problems in the downstream watershed and describe the impact this project will have on it.
- 5 through 9. Enter the name, complete address and phone numbers as needed.
10. Enter the total size of the site along with the total area to be disturbed.
11. Enter the start and completion date for the construction activity.

Section 2A - Information Pertaining to Projects That Are Exempt From the State and NPDES Permitting Requirements

12. Brief description of the sediment and erosion control plan to be used during construction. Must also be shown on a plan sheet or sketch drawing.
13. Sign item 23 of this form.

Section 2B - Information Pertaining to Projects That Require a NPDES Permit But That Are Exempt From the State Permitting Requirements

14. Brief description of the sediment and erosion control plan to be used during construction. Must also be shown on a plan sheet or sketch drawing. This plan must be prepared by a professional engineer, tier B land surveyor, or a landscape architect.
15. The \$125 NPDES permit fee is required for this project. There is no State fee since the project is exempt from the State permitting requirements.
16. List the Standard Industrial Classification (SIC) code as needed. Enter yes or no, as appropriate if the site is located on Indian lands.

SIC Codes:

- | | | | |
|------|-------------------------------------|------|------------------------------------|
| 15 | GENERAL BUILDING CONTRACTORS | 16 | HEAVY CONSTRUCTION |
| 1521 | Single-family housing construction | 1611 | Highway and street construction |
| 1522 | Residential construction, nec. | 1622 | Bridge, tunnel, & elevated highway |
| 1531 | Operative builders | 1623 | Water, sewer, and utility lines |
| 1541 | Industrial buildings and warehouses | 1629 | Heavy construction, nec. |
| 1542 | Nonresidential construction, nec. | | |
| 17 | SPECIAL TRADE CONTRACTORS | | |
| 1794 | Excavation work | | |
| 1795 | Wrecking and demolition work | | |

17. Sign items 23, 24 and 25 of this form.

Section 2C - Information Pertaining to Projects That Require Both the NPDES and State Permits

18. Phased projects are usually a part of a larger common plan for development or sale.
19. Site plans and calculations for projects which disturb more than two (2) acres must be prepared by a professional engineer, tier B land surveyor, or a landscape architect.
20. List the Standard Industrial Classification (SIC) code as needed (See SIC codes listed above in Section 2B). Enter yes or no, as appropriate if the site is located on Indian lands.
21. Circle the appropriate type of project. If your project is listed in the "a" category then only the \$125 NPDES permit fee applies. It is exempt from the State fee. If your project is listed in the "b" category, then enter the appropriate fee. (\$100 per disturbed acre, Maximum \$2000 State fee per project) plus the \$125 NPDES permit fee. The total maximum fee for any project is \$2125.
22. Sign items 23, 24, and 25 of this form.

Section 3 - Signatures and Certifications

Items 23 through 25 are to be signed by the appropriate individual. All projects may not require that all three items be signed.